



Facilities Management Software



Key Benefits

STREAMLINED MANAGEMENT REPORTING:

- Total stock value
- Machine performance
- Part shortages and levels across centres
- Spending
- Email reports, export to consolidated reporting

PURCHASE ORDERS:

- Searchable parts catalogue, shareable pricing
- Audit requests, P.O.s, received invoices and accounts
- Achieve minimum spares overhead with planned levels

OH&S COMPLIANCE:

- Test and tag, safety checks, property loss
- Audited logging



Stock Auditing

- Current Stock Report
- Total value of inventory
- Separate New and Used
- Export to Excel
- Consolidate inventory data across business group for financial auditing

Current Stock Report

January 2012

Total Value (New): \$8,634.91

Total Value (Used): \$2.84

L1 - Bin/Shuttle Assy

Part Number	Part Name	In Stock		Best Price	Value
		New	Used		
000 021 992	BUMPER BAG OF 10	80	0	\$0.39	\$31.20
070 006 268	STRAP,(REV A) WITH 5-7-8-9-10 PIN	14	2	\$1.42	\$19.88
070 006 359	PIN HEAD BRACKET	2	0	\$7.56	\$15.12
070 006 380	PIN GUIDE NO.4 PIN	1	0	\$1.84	\$1.84
070 006 381	PIN GUIDE NO.6 PIN	3	0	\$1.85	\$5.55
070 006 384	BRACKET WELDMENT PIN HEAD #5	1	0	\$13.47	\$13.47

	A	B	C	D	E	F	G	H
1	Part Number	Name	Qty In Stock (New)	Qty In Stock (Used)	Unit Price	Value(New)	Value(Used)	Value(Total)
2	000 021 211	ROLLER	2	0	\$20.45	\$40.90	\$0.00	\$40.90
3	000 021 224	VIBRATION DAMPENER	4	0	\$6.99	\$27.96	\$0.00	\$27.96
4	000 021 408	IDLER PULLEY ASSY	2	0	\$15.46	\$30.92	\$0.00	\$30.92
5	000 021 420	BOUNCE PLATE ASSY R/H	1	0	\$0.00	\$0.00	\$0.00	\$0.00
6	000 021 423	COLLAR (WITH SET SCREW)	3	0	\$1.95	\$5.85	\$0.00	\$5.85
7	000 021 880	ROD END ASSY	3	0	\$25.09	\$75.27	\$0.00	\$75.27
8	000 021 992	BUMPER BAG OF 10	80	0	\$0.39	\$31.20	\$0.00	\$31.20
9	000 022 099	"V"BELT CARPET DRIVE 1133	2	0	\$8.30	\$16.60	\$0.00	\$16.60
10	000 022 173	NUT,SPECIAL	5	0	\$0.78	\$3.90	\$0.00	\$3.90
11	000 022 222	PINWHEEL GUARD MOUNTING PIN	2	0	\$2.85	\$5.70	\$0.00	\$5.70
12	000 022 249	BEARING ASSY BRACKET L/H	3	0	\$25.58	\$76.74	\$0.00	\$76.74
13	000 022 286	COLLAR	2	0	\$14.31	\$28.62	\$0.00	\$28.62
14	000 022 287	WASHER-SPRING SEAT	3	0	\$6.60	\$19.80	\$0.00	\$19.80
15	000 022 300	SHIELD	6	0	\$0.49	\$2.94	\$0.00	\$2.94
16	000 022 717	PIN	4	0	\$1.24	\$4.96	\$0.00	\$4.96



Parts Tracker

Facilities Maintenance and Inventory Control

Asset/Equipment Tracking

- Track equipment/assets
- Purchase info, depreciated value
- Log work done
- Log parts used/needed
- Test and Tag
- Asset value reporting

The screenshot shows a software window titled "Equipment Asset" with a standard Windows-style title bar (minimize, maximize, close buttons). The interface is divided into several sections:

- Top Section:** Contains two input fields: "Equipment type" with a dropdown menu showing "Appliance", and "Equipment number" with a text box containing "T103". Below these is a "Name:" label followed by a text box containing "Makita Power Drill". To the right of these fields is a green rectangular area with two more input fields: "Decommissioned:" and "Disposed of:".
- Tabbed Interface:** A row of tabs is located below the top section, including "Details" (which is selected), "Properties", "Purchase Info", "Notes", "Work Done", "Parts Used", "Parts Needed", and "Test & Tag".
- Main Form Area:** This area contains several input fields for the selected "Details" tab:
 - "Location:" with a dropdown menu showing "WORKSHOP".
 - "Make:" with a text box containing "MAKITA".
 - "Model:" with a text box containing "DP4003K".
 - "Serial number:" with a text box containing "DP4-2745-002-12321".
 - "Part number:" with an empty text box.
 - "Barcode:" with an empty text box.
 - "Description:" with a large, empty text area.
- Bottom Bar:** A blue bar at the bottom of the window contains two buttons: "Close" (with a green checkmark icon) and "Print Asset Sheet" (with a printer icon).



OH&S Compliance - Test and Tag

- Track test and tag schedules for equipment
- Print audit report for OH&S
- Quickly see list of appliances due for test and tag

Test & Tagging - Last Test Date

Number	Name	Make	Model	Last Tested	Next Test Due	
Power Tool						
T 293	Bosch Circular Saw	BOSCH	PKS 66	1/07/2011	1/01/2012	DUE
T 128	Soldering Station	WELLER	WES51D	17/08/2011	17/02/2012	1 month
T 103	Makita Power Drill	MAKITA	DP4003K	6/10/2011	6/04/2012	3 months



Real Time Trouble Call Tracking

Trouble Calls

Recent Calls

Summary

Find Calls

Today

Yesterday

Specify:

Week: 3

<

>

This week

Last week

Year: 2012

▼

Time	Lane	Call	Who
Mon 1:47pm	1	Pile Up - (pins on bin)	Fred
Mon 2:48pm	1	Pile Up - (pins on bin)	Fred
Mon 5:48pm	20	Pile Up - (pins on bin)	Andrew
Mon 5:49pm	16	Pin in Table (single)	Andrew
Mon 5:49pm	12	Pile Up - (pins on bin)	Andrew
Mon 6:34pm	11/12	Ball Jam - not pin related	Andrew
Mon 6:34pm	6	Pile Up - (pins on bin)	Andrew
Mon 6:34pm	20	Head first pin	Andrew
Mon 8:47pm	13	No Cycle	Andrew
Mon 8:47pm	7	Head first pin	Andrew
Mon 8:47pm	8	Pin in Table (single)	Andrew
Mon 8:47pm	17	Pin across door	Andrew

Select Lane:

1	2	13	14	25	26	37	38
3	4	15	16	27	28	39	40
5	6	17	18	29	30	41	42
7	8	19	20	31	32	43	44
9	10	21	22	33	34	45	46
11	12	23	24	35	36	47	48

Print List

Delete

Call count: 12

Save

Cancel

Main Menu

Graphs

Weekly View

Weekly Report

Export To Excel

Settings

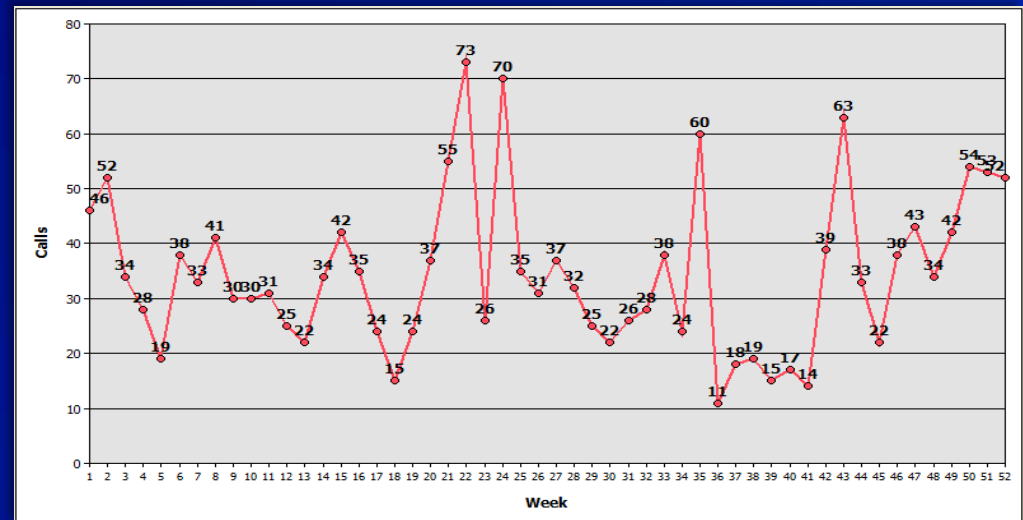
Parts Tracker

Facilities Maintenance and Inventory Control

Trouble Call Reporting

- Weekly call summary report
- F.P.S. rating
- Charts:
 - By Week
 - By Call type
 - By Machine
- Export data to Excel for group management reporting

	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Pin failed bin location	1					1								
No Cycle										1				
Out of Sequence		1	1							1		1		
Ball Yo-Yo in lift														
Head first pin		1												
Pins in cups														
Pin stuck under carpet														
Sweep piston out (single)														
Ball Jam - not pin related													1	
Finger caught on table														



Parts Tracker

Facilities Maintenance and Inventory Control

Part Prices

- Automated import of price updates from suppliers
- Distribute price lists across group to improve accurate pricing for purchase orders



Supplier Price Updates

Parts

Part Number: **11-051769-001** Part Name: **Lockwasher (6 mm)** ID: **7**

Description:

Search Keywords:

Units In Stock: Bin/Location:

Minimum Qty: ☐ Print this part on bin lists

Restock to Qty: Default Account:

Default Order Qty: Preferred Supplier:

Last Used: **31 October 2011 - L6**

Last Ordered: **Order #Sep11-1 - 26/09/2011 - 1 @ £0.00 - ABC Spares**

Suppliers/prices:

Supplier	Pack Qty	Pack Price	Each	Supplier Part Number	Supplier Part Name
▶ ABC Spares	5	£1.56	£0.31		
AMF	20	£5.02	£0.25		
AMF	2	£0.65	£0.33		
*					

Notes... Pictures...

Part 7 of 12

Sort By:

- Compare supplier prices



Parts Tracker

Facilities Maintenance and Inventory Control

Finance

- Monthly budgets for multiple accounts
- Track purchase orders and misc. transactions
- Quick-view of variance to budget
- Remaining budget alerts
- Detailed spending reports

Finance Summary

Grouping

☒ By Account
 ☐ By Month

Month January 2012

☒ Include Uncommitted in Variance

Account	Uncommitted	Committed	Spent	Budget	Variance
1013 Pins	£0.00	£0.00	£0.00	£667.00	£667.00
1015 Pinspotter	£951.89	£0.00	£0.00	£1,000.00	£48.11
1010 Scoring	£0.00	£0.00	£208.00	£300.00	£92.00
1004 Building Repairs	£0.00	£0.00	£476.00	£500.00	£24.00
12832 Lanes	£0.00	£0.00	£70.00	£400.00	£330.00
TOTALS:	£951.89	£0.00	£754.00	£2,867.00	£1,161.11

Main Menu

Print Summary

Spending Summary

January 2012

1015 Pinspotter		Spent: £951.89	Budget: £1,000.00	Var: £48.11	
Orders					
<u>Order #</u>	<u>Invoice #</u>	<u>Ordered</u>	<u>Received</u>	<u>Supplier</u>	<u>Amount</u>
1087A				QubicaAMF	£951.89
Total:					£951.89
Other Transactions					
YTD Spent: £0.00		YTD Budget: £8,000.00		YTD Variance: £8,000.00	



Parts Tracker

Facilities Maintenance and Inventory Control

Scheduled Tasks

- Schedule:
 - Per day, week, month, year, alternate days, weeks, months
 - *All machines* per period
 - '*N*' machines per period
- Assign to shifts (night/day) or either.

New Scheduled Task

Task Details | **Schedule**

Schedule pattern

☐ Daily
☒ **Weekly**
☐ Monthly
☐ Yearly

Every week(s) on:

☒ Monday ☐ Tuesday ☒ Wednesday ☐ Thursday
☒ Friday ☐ Saturday ☐ Sunday

Occurs weekly on Mon,Wed,Fri

☒ Count frequency interval from last done

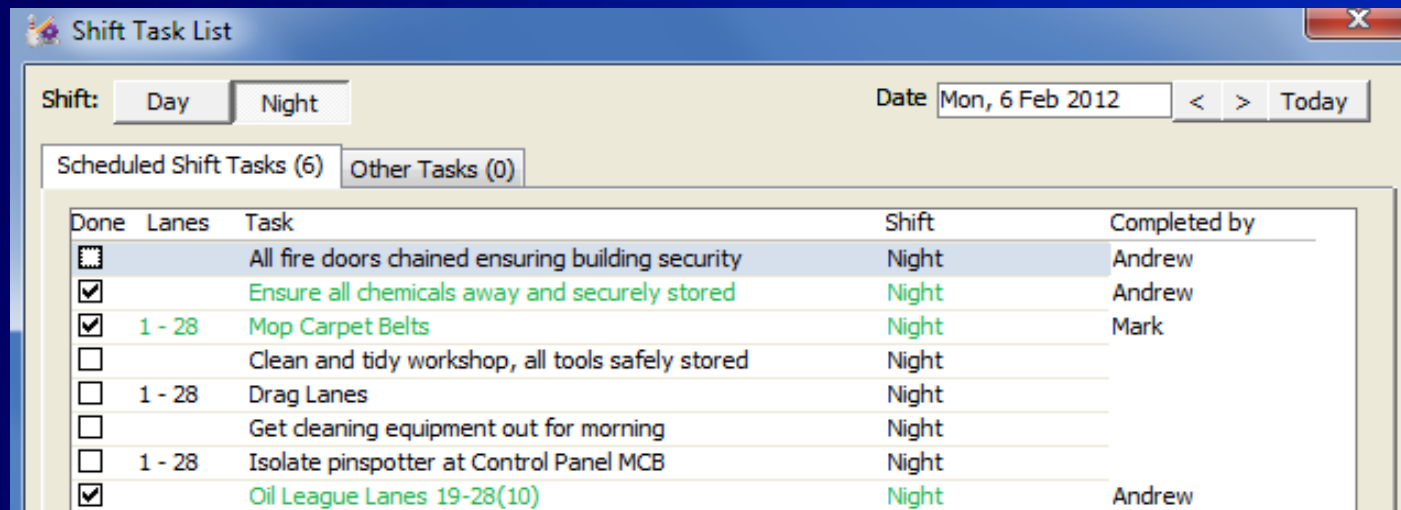
☐ Completed ☐ Scheduled
☐ Not completed ☐ Today

February 2012							March 2012							April 2012							May 2012										
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su				
			1	2	3	4	5	6	7	8	9	10	1	2	3	4				1						1	2	3	4	5	6
6	7	8	9	10	11	12	12	13	14	15	16	17	16	17	18	19	20	21	22	14	15	16	17	18	19	20					
13	14	15	16	17	18	19	19	20	21	22	23	24	23	24	25	26	27	28	29	21	22	23	24	25	26	27					
20	21	22	23	24	25	26	26	27	28	29	30	31	30							28	29	30	31								
27	28	29																													



Shift Task List

- Tasks due each shift – automatically populated by schedule
- One-off tasks – displayed until completion
- Quick-click completion
- Audit trail



The screenshot shows a software window titled "Shift Task List". At the top, there are tabs for "Shift:" with "Day" and "Night" options, and a "Date" field set to "Mon, 6 Feb 2012" with navigation buttons "<" and ">" and a "Today" button. Below this, there are two tabs: "Scheduled Shift Tasks (6)" and "Other Tasks (0)". The main area contains a table with the following columns: "Done", "Lanes", "Task", "Shift", and "Completed by".

Done	Lanes	Task	Shift	Completed by
<input type="checkbox"/>		All fire doors chained ensuring building security	Night	Andrew
<input checked="" type="checkbox"/>		Ensure all chemicals away and securely stored	Night	Andrew
<input checked="" type="checkbox"/>	1 - 28	Mop Carpet Belts	Night	Mark
<input type="checkbox"/>		Clean and tidy workshop, all tools safely stored	Night	
<input type="checkbox"/>	1 - 28	Drag Lanes	Night	
<input type="checkbox"/>		Get cleaning equipment out for morning	Night	
<input type="checkbox"/>	1 - 28	Isolate pinspotter at Control Panel MCB	Night	
<input checked="" type="checkbox"/>		Oil League Lanes 19-28(10)	Night	Andrew



Shift Task List – “Next Machine Due”

- Some tasks involve a subset of machines each interval

Machines

☐ Not machine based

☐ Do all machines

☒ Do this many machines each scheduled time: 2

- Task List shows how many machines to do

<input type="checkbox"/>	1 - 28	Check signage under monitors is clean & in place	Day
<input type="checkbox"/>	1 - 28	Chek all "Caution Step" Signage clean & in place	Day
<input checked="" type="checkbox"/>	2x	Clean and Service Distributors	Day
<input type="checkbox"/>	1 - 28	Ensure C90 Rails regid and secure	Day
<input type="checkbox"/>		Ensure lane machine is stored securely	Day

- Displays lanes still to be done in this cycle
- Resets to first machine when all are completed
- Can be completed in-order or out-of-order

Select Machines for Task

17

18

19

20

21

22

23

24

OK

Cancel



One-off Tasks

- One-off Tasks can be created without a schedule
- Appears in daily list according to shift and start date
- Track per machine – task is open until all machines are done. Separate date, person and comment per machine.

Task

Task name: **Paint front wall**

Log this event in the maintenance log as: [Dropdown]

Priority: **Medium** | Date due (finish by): **22/02/2012** | Don't start before: **11/02/2012** | Date created: **06/02/2012** | Created by: **Superman**

Machines

☒ Not machine based

☐ Machines [Dropdown] to: [Dropdown]

☐ Individual tasks per machine ☐ Do in pairs

Status: **Not Done** Done

Waiting on: **Paint**

To be done by...

Shift: **Day** | Person: [Dropdown]

Instructions: See Graham for paint. Will buy on 9th Feb. Can start that Saturday.

Completion details

Date completed: [Text] | Completed by: [Dropdown]

Time spent (minutes): [Text]

Comments: [Text]

